



REQUEST FOR QUOTATION
 Western Mindanao State University

Quotation No.: _____

PR-26-03-082

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **MAR 24 2026** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
 BAC Chairperson for GOODS

NOTE:

- 1 SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) **DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	5	boxes	Bond Paper - Long, Subs. 20, 70gsm, 5 reams/box. 1,615.00/boxes.	P 8,075.00		
2.	5	boxes	Bond Paper - A4, Subs. 24, 80gsm, 5 reams/box. 1,670.00/boxes.	P 8,350.00		
3.	3	bottles	Printer Ink - For existing EPSON printer #003 (Black). 400.00/bottles.	P 1,200.00		
4.	5	sets	Printer Ink - For existing EPSON printer #003 (CYMB). 1,600.00/sets.	P 8,000.00		
5.	3	rolls	Masking Tape - ½ Inch. 40.00/rolls.	P 120.00		
6.	6	pcs	Record Book Official Record Book, 8.5 x 11 inches, 500 pages. 300.00/pcs.	P 1,800.00		
7.	5	packs	Vellum Special Paper Long size, 90 GSM, White Cream, 30 pcs/pack. 160.00/packs.	P 800.00		

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

1 of 2

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

REY ESPIRITUSANTO / **DANNI VINCENT VILLAREAL**
 Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date



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8.	4	sets	Glue Board Rat/Insect Trap, 2 pcs/set, 30cm X 25cm. 151.00/sets.	P 604.00		
9.	2	sets	Spin Mop with Bucket - wringer set - with hang hook - foam handle - stainless steel - 180 rotation. 2,300.00/sets.	P 4,600.00		
10.	2	sets	Disinfectant Sanitizing Footbath Mat - dimension 56 x 41cm - color: black - material: Rubber - Water Resistant - Rectangle. 800.00/pcs.	P 1,600.00		
11.	2	pcs	Soft Broom Handle is made of Good Quality Lightweight Steel. 200.00/pcs.	P 400.00		
NOTE: FOR THE COLLEGE OF AGRICULTURE						

Total: _____

EPS Reference Number : _____
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2 of 2

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